



## City of Castle Rock

PO Box 370  
Castle Rock, WA 98611  
(360) 274-8181

### City Council Position No. 3 – Vacancy **\*UPDATED DUE DATE\***

The City of Castle Rock announces they are accepting applications from persons interested in serving on the City Council.

#### Minimum Qualifications

Per RCW 35A.12.030, applicants must:

- Have continuously resided in Castle Rock's city limits for a minimum of one (1) year prior to your appointment to the Council, and
- Be a registered voter in Cowlitz County, City of Castle Rock

#### Length of Term

**'Special Candidate Filing': August 11-13, 2025.** Any qualified candidate may file with Cowlitz County Elections during August 11-13, 2025, to be included on the General Election Ballot in November. Once the General Election results are certified, the winning candidate will be sworn in and assume the position.

#### Application requirements

Please submit a completed **City of Castle Rock Application for Appointment to Castle Rock City Council Position No. 3** form. This form is available, upon request, at the Clerk-Treasurer's Office and also on the City's website at [www.ci.castle-rock.wa.us](http://www.ci.castle-rock.wa.us). At your option, you may also include additional information, such as endorsements, letters of reference and other pertinent material in your application packet. Note: If you are appointed to fill the vacant council position, you will be required by State law to file financial disclosure statements with the Washington Public Disclosure Commission. See [www.pdc.wa.gov](http://www.pdc.wa.gov) for more information.

The application and any correspondence should be addressed to:

**Mail:** Carie Cuttonaro, Clerk-Treasurer  
RE: Councilmember Recruitment  
City of Castle Rock  
PO Box 370  
Castle Rock, WA 98611

**In-Person:** Carie Cuttonaro, Clerk-Treasurer  
RE: Councilmember Recruitment  
City of Castle Rock  
141 A Street SW  
Castle Rock, WA 98611

**E-mail:** [ccuttonaro@ci.castle-rock.wa.us](mailto:ccuttonaro@ci.castle-rock.wa.us)

#### Application Deadline **\*UPDATE – DUE TO 'SPECIAL CANDIDATE FILING'\***

**August 13, 2025 12:00 PM.** Applications must be received by this date and time. After this date and time applications will NOT be accepted, including post-marked applications. Additional written information after this date and time will NOT be accepted, unless requested by the City Council. **Once the General Election results are certified, the winner will be sworn in and assume the position. If the appointed candidate is not the same person, the appointed candidate will lose the position.**

Application packets received by the closing date and time will be copied and circulated by the Clerk-Treasurer to the Mayor and City Council.

September 8, 2025 Regular Council Meeting – City Council will review applications and create a shortlist.

September 22, 2025 Regular Council Meeting – City Council will conduct interviews and may select the new Councilmember.